INVITATION TO BID (ITB/PS/(IM)/29/22)  

Sunday, July 24, 2022

Subject: Supply of School Furniture for Several UNRWA’s Schools at Jordan Field.

1. Answers to bidders’ queries

With reference to the subject Invitation to Bid (ITB/PS/(IM)/29/22) please find attached to this cover letter the queries raised by bidders (in black) and the answers provided by UNRWA (in green).

2. Closing Date

Bidders are hereby informed that the closing date of this ITB is on Thursday 11 August 2021 at 13:00 noon (Amman Time) (the Closing Time).

3. Bid Submission

Bids must be submitted with the attached price schedule -Annex H and downloaded through In-Tend via UNGM (www.ungm.org ). Under the ‘Tender Management’ page, please select the ‘ITB documents’ menu tab, scroll down until the section ‘Tender documents received’ and download all. As an alternative, bid may also be submitted with the attached price schedule -Annex H to TOC@unrwa.org.

4. We look forward to your Bid and thank you in advance for your interest in UNRWA’s procurement opportunities.

Gemma Habib  
A/Chief, Central Support Services Division  
UNRWA, Headquarters Amman
**Question 1**

“Reference to the mentioned bid, I was wondering if you could clarify the eligible bidders that can participate in it. The document shows two cases as the attached copy that show the following:

*SECTION 3: DATA SHEET - Ref. Article 4 in Section 2*

Proposers from all countries/territories are eligible to participate in this proposal process.

4.1.1 Eligibility Criteria: Item # 8

8. The bidder should submit a chamber of commerce or chamber of industry certificates outlining that the bidder is a manufacturer located at Jordan and outlining that the bidder has been in continuous business for manufacturing and supplying of furniture during the last three years.

If the bidder is a supplier for furniture and not a manufacturer and has a sub-contract with a manufacturer, the bidder shall submit the following documents:

8.1 The legal agreement with the manufacturer or partnership supporting evidence.

8.2 Chamber of commerce or chamber of industry certificates of the manufacturer shall be submitted, outlining that manufacture is located in Jordan and the manufacturer has been in continuous business for manufacturing and supplying of furniture during the last three years.

8.3 Chamber of commerce or chamber of industry certificates of the bidder shall be submitted outlining that the bidder is a supplier located at Jordan and it has been in continuous business for the supplying of furniture during the last three years.”

**Answer 1:**

Please refer to section 4 Evaluation criteria - 4.1.1 Eligibility Criteria - Criteria 8

The bidder should submit a chamber of commerce or chamber of industry certificates outlining that the bidder is a manufacturer located at Jordan and outlining that the bidder has been in continuous business for manufacturing and supplying of furniture during the last three years.

If the bidder is a supplier for furniture and not a manufacturer and has a sub-contract with a manufacturer, the bidder shall submit the following documents:

8.1 The legal agreement with the manufacturer or partnership supporting evidence.

8.2 Chamber of commerce or chamber of industry certificates of the manufacturer shall be submitted, outlining that manufacture is located in Jordan and the manufacturer has been in continuous business for manufacturing and supplying of furniture during the last three years.

8.3 Chamber of commerce or chamber of industry certificates of the bidder shall be submitted outlining that the bidder is a supplier located at Jordan and it has been in continuous business for the supplying of furniture during the last three years.

**Question 2**

“Thank you for the opportunity of participating in this tender. Please confirm if we are allowed to present a bid also in USD or any other freely convertible currency?”

**Answer 2:**

Please refer to section 2: Instructions to bidders – paragraph 14 – Currencies and section 3: data sheet – paragraph 14 – Currency

All prices shall be quoted in the currency or currencies indicated in Section 3: Data Sheet.

For the purposes of comparison of proposals, UNRWA will convert the currency quoted in the proposal into the UNRWA preferred currency, in accordance with the UN Operational Rate of Exchange on the closing date.