Invitation to Bid (ITB) No: GD/037/20

Dear Vendor,

You are hereby invited to participate in this ITB for items listed in the document ITB GD/037/20. Your response / bid must be submitted in accordance with UNRWA instructions and General and Special Conditions of Contract, copies of which are attached. Your Proposal / Bid must be submitted on the attached form No GD/037/20 – and mailed in a separate quotation envelope sealed and clearly marked “Confidential”, ITB No. GD/037/20 and the mailing address for quotations listed hereunder. Your Proposal / Bid must be received before the indicated time and date of closure at the specified mailing address designated below.

1. Tender Samples: **Samples are Required.**
2. Required minimum validity of offer: 60 Days
3. Required Delivery date: **28.10.2020**
4. Required delivery term: **DAP- Central Warehouse – Bir Hassan (Incoterms 2020)**
5. UNRWA has the right to split the award in accordance with the lowest bid against each line item. Any bidder that does not accept award in accordance with this condition must state “ALL OR NONE” on the bid
6. Tender Closure: **28.09.2020,** at 12:00 hrs local time (Field Office Lebanon)
7. Targeted Category: **LOCAL SUPPLIERS, Lebanon**
8. Mailing Address:
   UNITED NATIONS RELIEF & WORKS AGENCY
   Field Office Lebanon
   Beirut-Lebanon
   Tel: 00961-1-830 400/6
   Fax: 00961-1-830467
   By E-mail to: etendering@unrwa.org

   Or by hand to the tender box available at UNRWA compound, Beirut, Bir Hasan, Facing Sportive City, Procurement and Logistics Department.

Please quote prices for each item without VAT and other Taxes. Please also note that conditional offers will not be accepted. Responses sent by e-mail should only be sent to etendering@unrwa.org in order to safe-guard the confidentiality of your response.

All Bidders must visit the below links in UNRWA’s Website in relation to the below issues:

1- UNRWA Procurement Policy:
   https://www.unrwa.org/procurement/policy

2- UN Suppliers Code of Conduct:
   https://www.unrwa.org/procurement/suppliers

3- Message on UNRWA’s right to publish awarded contract details online:
   https://www.unrwa.org/procurement/tenders

Best regards

UNRWA
Field Office Lebanon
Bir Hassan – Ghobeiri - Opposite Sports City
P.O.Box 11-947
Beirut, 1107 2060
Lebanon