Title: "PROVISION OF PREPAID CARDS (ALFA & MTC TOUCH) AND DATA CARDS"

Reference ITB Number: SER/011/2020

Office: UNRWA – Lebanon Field Office

Date of Issue: Thursday, 18 June 2020

Pre-bid meeting with bidders: Monday, 22 June 2020 @ 10:00am local Beirut Time
(Bidders are kindly requested to confirm their attendance via this e-mail: FPLO-Leb@unrwa.org before Monday)

Closing Date: Tuesday, 23 June 2020 at 10:00 am local Beirut Time

Duty Station: Lebanon

Targeted Supplier: Local Suppliers

Dear Bidder,

UNRWA Lebanon Field Office hereby solicits your bid for the delivery of requested services as per attached Annexes.

To enable you to submit a bid, please find attached below the Invitation to Bid (ITB), including:

<table>
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<tr>
<th>Annex</th>
<th>Description</th>
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<tbody>
<tr>
<td>A</td>
<td>General Conditions</td>
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<td>B</td>
<td>Instructions to Bidders</td>
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<td>C</td>
<td>Terms of Reference</td>
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<td>D</td>
<td>Bid Sheet</td>
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<td>E</td>
<td>Vendor Registration Form</td>
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</tbody>
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The bid must be delivered via e-mail on/or before Tuesday, 23 June 2020, at 10:00 am Beirut local time to the below mentioned e-mail address:

etendering@unrwa.org

Bidders are requested to:

- Fill in the bid sheet and the registration form
- Sign all the annexes
- Submit bid in accordance with the attached conditions and tendering documents.

Important Note to bidders:
In case of contract award and further to UNRWA’s contractual commitments to donors, the Agency will publish the following information on line with regards to the procurement contract awarded to you: title of the contract/project, nature and purpose of the contract/project, your name and address, and amount of the contract/project. If you have substantial concerns that publication of this information would harm your rights or interests, please inform UNRWA before Tuesday, 23 June 2020.

All bidders must visit the below links in UNRWA’s website in relation to the below issues:

UNRWA Procurement Policy: https://www.unrwa.org/procurement/policy
UN Suppliers Code of Conduct: https://www.unrwa.org/procurement/suppliers
Message on UNRWA’s right to publish awarded contract details online: https://www.unrwa.org/procurement/tenders

Ms. Jayne Ekema
Head, Field Procurement and Logistics Officer/Lebanon