Invitation to Bid No. ITB# WB-PLD-Cleaning-01-2021
Long Term Agreement for Cleaning Supplies (for 24 Months)

Dear Vendor,

You are hereby invite to quote for the supply of the items listed on the attached Tender No. ITB# WB-PLD-Cleaning-01-2021. Which form an integral part of this tender and are based on good faith estimates of UNRWA’s needs. UNRWA makes, however, no commitment to either meet or exceed these quantities during the contract period, which intended to be 24 Months and may be extend for an additional period of 12 Months.

Any contract resulting from this tender will be subject to the attached Purchasing Agreement (Annex I) and to UNRWA standard “General Conditions of Contract for procurement of goods (Annex IV) and the tender documents. In the event a contract is awarded, the price specified in the contract shall, unless otherwise indicated by the vendor, remain fixed and unchanged for the duration of the contract and any extension.

This tender does not commit UNRWA to receive or consider and bid or to award contract(s) or to pay and costs incurred in submitting bids, or in making necessary studies for the preparation thereof, or in procuring of contracting services of supplies necessary in order to complete the bid. UNRWA reserves the right to reject any or all offers received in response to the tender and to negotiate with and of the vendors of other vendors in any manner, which UNRWA deems to be in its best interest.

This tender contains no contractual offer of any kind. Any bid submitted will be regarded as an offer by the bidder and not as an acceptance by the bidder of and offer made by UNRWA. No contractual relationship will exist except pursuant to a written contract signed by UNRWA and the chosen bidders(s). UNRWA has the right to cancel ay resulting contract upon reasonable notice.

All offers must be valid for the minimum period set out below:

1. Solicitation method: Invitation to Bid
2. Method of evaluation: lowest priced, most technically acceptable offer methodology
3. Tender Samples: YES
   You are requested to submit samples of the items offered, please note that failure to do so may render your bid invalid. Please also note that Tender submissions may be forwarded separately from the “sample” to the official mailing address indicated in the covering letter. However, sample(s) should reach the Warehouse Keeper Officer at SSO Ramallah prior to the Tender closure date; otherwise, the bid will not be considered.
   Samples submitted should each be clearly marked with the same item number which is used on the Bid Form. Sample packaging must be clearly marked “SAMPLES” with the Tender number and the Bidder’s name etc.
4. Required minimum validity of offer: 90 Calendar day from the date of Quotation closure.
   Required delivery term: Delivery at place (DAP) – UNRWA Warehouses– Ramallah, Hebron & Nablus Areas, UNRWA has the right to split the award in accordance with the best lowest bid against each line item. Any bidder that does not accept award in accordance with this condition must state “ALL OR NONE” on the bid.
5. Payment terms: Within 45 days of invoice receiving.
6. Currency:                
7. Tender Closure: Monday 05 April 2021 at 24:00 (Midnight) hrs. local time
8. SUBMISSION OF BIDS: By email  wb-pld-tender@unrwa.org
9. Quote prices for each item should be without VAT and other Taxes.
10. Conditional offers will not be accepted.
11. bidder must visit the below links in UNRWA's website in relation to the below issues:

https://www.unrwa.org/procurement/tenders

https://www.unrwa.org/procurement/suppliers

https://www.unrwa.org/procurement/policy

Attachments:

A. Annex I “Bid Form” – 3 Pages